

Timekeeper Supervisors

Do's and Don'ts

Do...

- ...Open and close the penalty doors if any penalties occur while you are in the box
- ...Immediately interfere in the game if anyone is being physically abusive to the timekeeper
- ...If there is ever any verbal abuse of the timekeeper, quietly take the timekeeper aside and explain to her/him how to take control of the situation. If the timekeeper has everything under control, take note of the incident so that you can report it to Chantal Mallette and Martin Charbonneau
- ...Note all stick infractions and what player number is assessed the penalty to keep track of the 3-stick ejection rule. Also keep track of all MP, GM, GRM, M and major penalties
- ...Check the gamesheet thoroughly to ensure all serious penalties are recorded properly
- ...Have a discussion with the timekeeper on the positives of his/her performance and the changes that need to be made
- ...Submit your supervision online using OMS **no later than five days** after the supervision
- ...Email the ranking of the supervised timekeeper to Chantal Mallette and Martin Charbonneau if it is an 'Excellent', 'Needs Improvement' or 'Unacceptable'. Please explain the ranking in 10 lines or less

Do Not...

- ...Introduce yourself as a supervisor before the game. By observing the game in the stands for the first and possibly the second period, you will be able to note the timekeeper's normal behaviour and practice
- ...Take over the timekeeper's responsibilities or offer input
- ...Provide any hints or suggestions to the timekeeper. Do not distract them!
- ...Interfere in the game unless it affects the fairness of the game and/or the safety of the players/timekeeper
- ...Hover over the timekeeper. Try to stay in the penalty box and remain out of the timekeeper's way. Do not intimidate or make the timekeeper overly nervous through your own actions