



**NMHA OFFICIATING PROGRAM  
NEW PROSPECTIVE OFFICIALS MEETING 2011-04-25  
7pm, Manordale Community Building (68 Knoxdale Road)  
AGENDA & MINUTES**

## 1. Introduction

*Present:*

Caise Chandler - Referee-In-Chief (RIC)  
Silvio Plescia - Director of Mentorship  
Jay Kleiman - Game Assigner  
Chantal Mallette - Support to Director of Timekeepers

*Regrets:*

Jamie O'Neil - Director of Officials  
Andre Blain - Director of Discipline  
Andrew Douma - Director of GIR and Appeals  
Alex Graham - Director of Supervision  
Ken St. Louis - Director of Communication  
Cameron Watts - Support to Director of Mentorship

- Caise introduced his executive members, and made note that there are many directors on board ensure that referees and timekeepers get the support they need.

## 2. Selection Process

Caise explained importance of the selection process, as follows:

- i) Fill out Application On-Line (Completed - Deadline April 16th)
- ii) Attend the New Prospective Officials Meeting (Completed as of April 25th)
- iii) On-Ice Skating Evaluation (FOR REFEREES ONLY!)

*Date:*..... Saturday, May 14th, 2011

*Time:*..... 8:30am-9:30am (Please be at rink between 8:00am-8:15am)

*Location:*.. Bell Sensplex - Scotiabank rink  
1565 Maple Grove Road, Kanata

**\*\*Please bring CSA approved helmet, skates, shin pads and elbow pads (All these equipment are mandatory). Also, bring track suit, or of similar wear to keep warm on ice (NO JEANS!)\*\***

- The goal of the skating evaluation is to evaluate you skating abilities -forward and backwards; skating composure; etc. There will be a on-ice instructor to give out drills, while there will be evaluators in the stands rating their skating abilities, composure, etc.

- Only 40 skaters will be selected to move onto to the next stage (telephone interviews). If you do not show up at the skating tryout, you do not make the cut.

iv) Telephone Interviews for Timekeepers starts beginning of May, while fore referees will start after the skating tryout

- Interviews will be a one on one discussion about yourself, and some questions will be asked about certain situations. We suggest that you be yourself, honest, and always take your time to answer.
- We expect the interviews to last 20 to 25 minutes.

v) Final Selections

- NMHA Officiating Program is looking to recruit 17 new referees, and 15 new timekeepers.
- Final selections to be completed at end of May. Caise Chandler will be sending out e-mails to those that are selection by the program, and for that are not.

### **3. What to Expect (Hockey Canada)**

- Caise went over the some of the key points on the keynote presentation on what should you expect when you are selected into the Officiating Program.
- Hockey Canada outlined these expectations to help you realized that if you can meet these goals, you will be the official Hockey Canada and NMHA Officiating Program expects you to be.
- If you feel that you are not sure if you can meet most of what Hockey Canada expect you to do, then you should discuss this with someone you trust, to help you decide if you have the time, resources, and energy to become an official.
- Be prepared that you may have to deal with some heat confrontation by the coaches, players, or fans.

### **4. Registration (re: Official Management System - OMS)**

- If you get accepted into the NMHA Officiating Program by the Referee-In-Chief (RIC), then the RIC will send you in e-mail in the first week of August 2010, to register into the on-line Officials Management System. OMS is an on-line official assigning system, which allows our Game Assigner to assign games to officials via on-line.
- More details and information will follow for those that are accepted into the program.

### **5. Hockey Canada Officiating Program Clinic Registration for New Officials**

- HCOP Clinics runs for two months starting September to end of October.
- Registration to a clinic is done on-line. RIC will e-mail you the link.
- Registration for all full-day clinics will begin at 8:30am. The clinics will begin promptly at 9:00am and end between 4:00 and 5:00pm, with a 1/2 hour break for lunch.

- Hockey Canada mandates that in order to be certified, you must attend the full clinic, and you must obtain a passing grade on your exam. It is your responsibility to clear your schedule of conflicts. Clinic dates are posted early enough so that you can plan your time accordingly.
- It is strongly suggested that all new officials should be certified before Thanksgiving weekend because most NMHA House League hockey games starts around that time.
- The cost to attend a HCOP Clinic is around \$145
- You will receive Hockey Canada Rulebook/Casebook; Procedure Manual; Crests for your jersey; Clinic workbooks or handouts; and insurance.

## **6. ODHA Timekeepers' Clinic Registration for New Timekeepers**

- Clinic is usually starts in the morning, and ends before lunch.
- New Timekeepers are required to pass the exam.
- Clinic will be held in the Nepean area.
- Clinic fee will be around \$15, but may change due to new facility and registration fees.

## **7. Officials' Equipment**

- Officials must supply their own jersey, black pants, shin pads, elbow pads, a CSA certified helmet and visor, as well as a ACME whistle. The cost of new equipment can be significant, and this should be taken into consideration before deciding to officiate hockey.
- Wearing protective equipment is important, and protects you from any potential injuries.
- The RIC or other Directors in the program can provide you with tips about the best brand names and stores. - There are links on the [www.nmharefs.com](http://www.nmharefs.com) site, under the Links page.

## **8. Mentorship Program**

- The keynote presentation covers a lot of the areas about the mentorship program. The key thing about the whole mentorship program is that there will always someone on the executive or on officiating crew, to help you get through your first year of officiating.
  - Any questions or concerns about your first year of officiating, Silvio Plescia will be your contact person.

## **9. Shadow and Supervision Program**

- Shadow Program will help you with your first and second games. The game assigner will place a senior official (on-ice buddy) to skate with you on the ice; help correct mistakes; and answer questions.

- Supervision Program is in place to supervise referees during their game, and provide constructive criticism. You must be able to listen to the supervisors after the game, and be able to accept any positive and negative feedback they give you.

#### **10. Summary of what to expect when you start officiating or timekeeping...**

- Games are assigned using Official Management System (OMS).
- Access to the Internet and e-mail are required.
- You will need to check OMS, e-mails and your answering machine on a daily basis.
- First games will start in October.
- Games for new officials occur mostly on weekends.
- You will usually do a set of two to three games starting early in the morning, or in the afternoon.
- Once hockey season hits between December to February, it will get very cold. Gloves are permitted.
- Be aware that there be some last minute schedule changes, and some games occurring in Kanata, and other rinks in Ottawa.
- First year officials/timekeepers average around 77 games.
- A first year official's average salary is about \$1,200. For timekeepers \$550.
- All Officials and Timekeepers are paid bi-monthly.
- NMHAOP holds mandatory general meetings four times a year to discuss various topics and hand out pay cheques.

END OF MINUTES